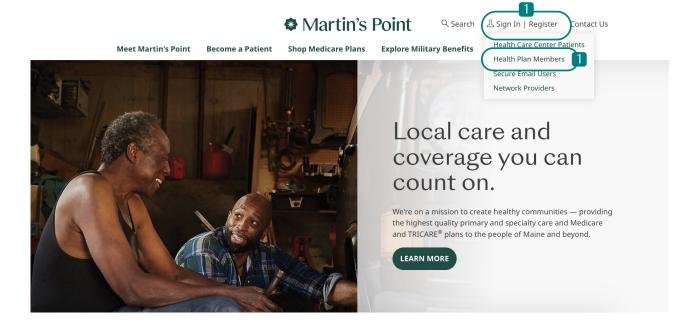


Martin's Point

How to set up direct deposit for reimbursements.

Wellness Wallet and Eyewear

Note: You must have a Generations Advantage Member Portal account to submit online reimbursement requests. If you don't yet have a Member Portal account, follow Step 1 below to be brought to a page to register for an account.



1 Visit Sign-In Page

Sign into your Member Portal account by clicking on "Sign in" in the upper right-hand corner of any page on the MartinsPoint.org website. Then, choose "Health Plan Members."

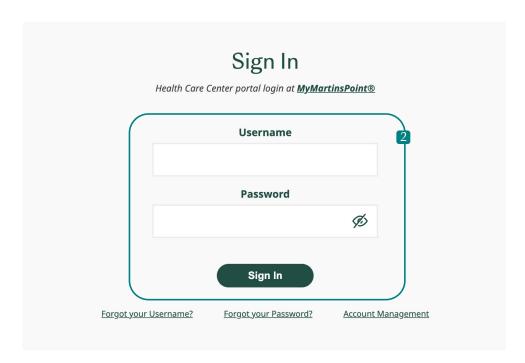
2

Enter Your Account Information or Register

A sign-in window will appear. Enter your Member Portal Username and Password.

If you don't have a Member Portal account yet, click **Health Plan Member Registration** to sign up first.

Martin's Point



Don't have an account yet?



Provider Admin Registration

To become a local administrator, use the link above. Non-admin users, contact your local administrator for access or call <u>1-888-732-7364</u> for assistance.



Visit the Generations Advantage Member Page

Once logged in, click For Members and Patients in the top menu and then select Generations Advantage Members.



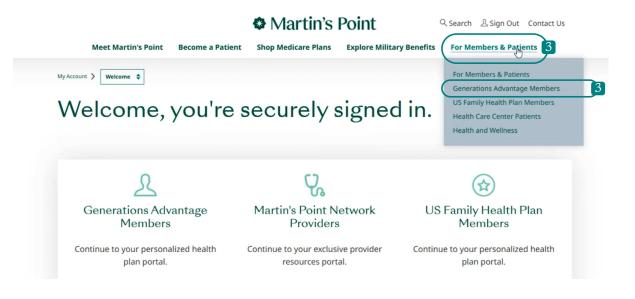
Scroll down to see available actions

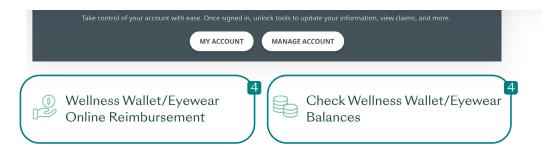
Click on Wellness Wallet/Eyewear
Online Reimbursement or Check
Wellness Wallet/Eyewear Balances.
Clicking on either of these will bring
you to the next steps for setting up
Direct Deposit.

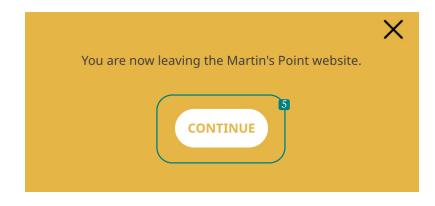


Continue

An orange "alert" window will appear notifying you that you are leaving the Martin's Point website. Click **CONTINUE**.



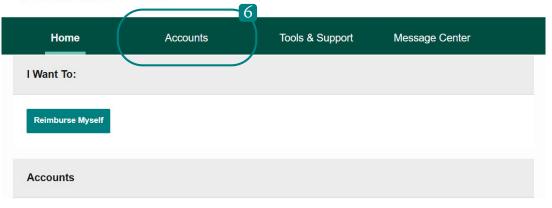




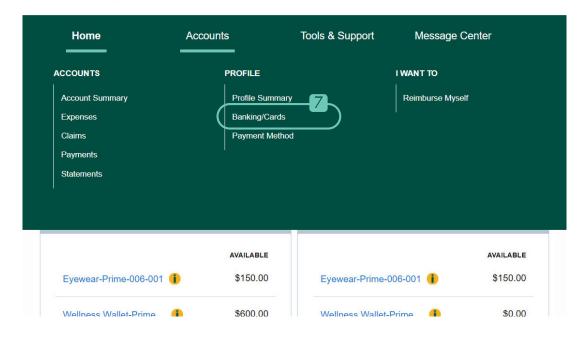
Click Accounts at the Top of the Page

7
Click Banking/Cards

Martin's Point



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Add Bank Account

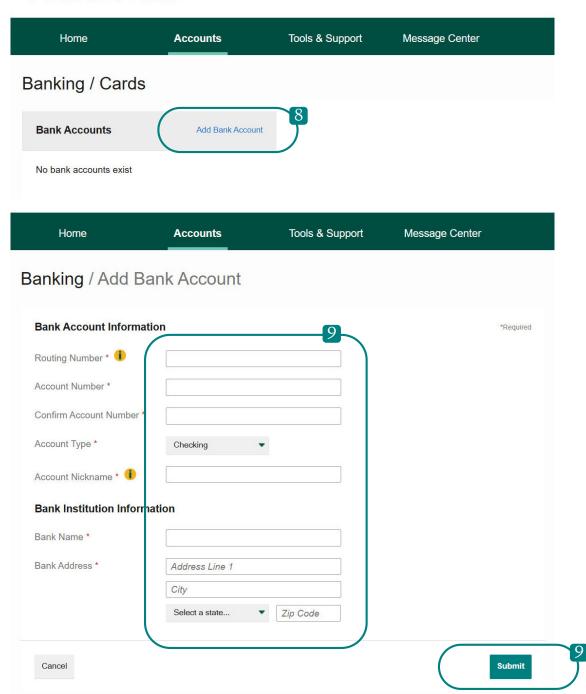
In Bank Accounts section, click Add Bank Account link (in blue)



Enter Your Bank Account/Institution Information

Once complete, press the **Submit** button.

Martin's Point





Wait 1-2 Business Days for Test Deposits

We will deposit a small amount of money, usually less than a dollar, into your designated bank account to verify it is the correct account. A record of this deposit, identified as "Martin's Point Claim Reimbursement," should appear in your account within 1–2 business days.



Confirm Test Deposit Amounts in the Portal

Once you see that you have received the test deposit into your designated account, you must complete the following verification process:

Click on **Tasks** in the reimbursement portal where you will be asked to enter the exact amount deposited into your designated account.

IMPORTANT: The amount must be entered in a "zero.cents" format. For example, you would enter 0.17 for 17 cents.

Once the verification process is complete, your future reimbursements will be deposited electronically into this designated account. To change to receiving reimbursements by check, you would go back to Step 5 above and choose Accounts, then Payment Method, click Update, then choose Check.

