

## Do you spend part of the year at an alternate address? Be sure to notify the Mail-Order Pharmacy.

The Mail-Order Pharmacy can get your medications to you easily even if you change residences throughout the year. Just let us know the first day and the last day you will be at your alternate address, and we will send your order to that address during the time frame you request. After that last day, the pharmacy will go back to sending your orders to your permanent address. If your time frame changes, just let us know so we can be sure your medications go to the correct place.

When your alternate address is on file with us, you can simply call our automated refill request phone line at **1-800-707-9853** as you normally do for your refills. The automated system will ask you to verify your alternate address if you are calling within the timeframe you specified.

To set up an alternate address, you may fill in the form below and mail it to us, or call **1-800-707-9853**.

Please Remember:

- » The easiest and fastest ways to receive your orders from the Mail-Order Pharmacy—no matter where you are at the time—are to use the **automated refill phone line number above or to order online at <http://martinspoint.org/mailorderpharmacy>**.
- » If you use your credit card for your pharmacy orders, please remember to notify the Mail-Order Pharmacy any time there is a change in your credit card information. This includes new card information and changes to expiration dates.

### Patient Alternative Address Information Form

Patient name: \_\_\_\_\_ Patient date of birth: \_\_\_\_\_

|                    |                      |
|--------------------|----------------------|
| Permanent address: | Alternative address: |
| _____              | _____                |
| _____              | _____                |
| _____              | _____                |

Alternative Phone Number: \_\_\_\_\_

Starting Date: \_\_\_\_\_ (1st day at alternative address)

Ending Date: \_\_\_\_\_ (1st day back at permanent address)



**Mail to:**

**Martin's Point Mail-Order Pharmacy, PO Box 9746, Portland, ME 04104**